

Internal Privacy Policy

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1 Purpose

This Privacy Policy outlines how Ambient Enterprises Holdco LLC collects, uses, shares, and protects personal data accessed through its internal resources provided to Company users. It is designed to ensure transparency and compliance with applicable data protection regulations.

2 Scope

This policy applies to all Ambient Enterprises Holdco LLC, employees, subsidiary employees, contractors, consultants, temporary workers, third parties, and other workers who have access to IT assets of Ambient Enterprises Holdco LLC and may be bound by contractual agreements. This policy and guidelines shall be made available to, communicated to, and understood by all users of Ambient Enterprises Holdco LLC IT assets.

This policy applies to the use of information, electronic and computing devices, and network resources to conduct Ambient Enterprises Holdco LLC business or interact with internal networks and business systems, whether owned or leased by Ambient Enterprises Holdco LLC, the employee, or a third party. All employees, contractors, consultants, temporary staff, and other workers at Ambient Enterprises Holdco LLC and its subsidiaries are responsible for exercising good judgment regarding appropriate use of information, electronic devices, and network resources in accordance with Ambient Enterprises Holdco LLC policies and standards, and laws and regulations.

3 Consent Statement

By accessing and using company resources, you consent to the collection, processing, and sharing of your personal data and usage as described in this policy. Continued use of company owned resources constitutes ongoing consent.

4 Definitions

AI: Artificial Intelligence

Ambient Enterprises Holdco LLC / Company / Corporate: Refers to employees of Ambient Enterprises Holdco LLC and all subsidiaries' employees operating under names or trademarks approved during merger and acquisition.

Information Asset: Any Ambient Enterprises Holdco LLC data in any form that is used while executing business. This includes, but is not limited to, corporate, customer and third-party data.

Information Systems: Any Ambient Enterprises Holdco LLC equipment, applications or systems used to manage, process, or store Ambient Enterprises

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Holdco LLC data. This includes, but is not limited to, information systems managed by third parties.

IT assets: Includes, but not limited to, hardware assets, software assets, cloud services, network assets, utilities (including air conditioners and power), closed-circuit television (CCTV), physical security systems and devices, and telecommunications services.

Laws and Regulations: Includes, local, city, state, federal, and international laws and regulations for citizenship, residency, and travel. Questions regarding applicability should be directed at Ambient Enterprises Holdco LLC's General Counsel.

5 Data We Collect

5.1 Direct Data Collection

We collect the following data directly through your interactions with the company resources. This includes, but is not limited to:

- Audit logs of changes made to content or systems
 - Access logs to internal applications
 - File modification history
 - Authentication attempts and failures
- Usage logs including, but not limited to login times, session durations, and actions performed.

5.2 Behavioral and Technical Data

We also collect data related to your usage patterns and technical environment, including, but not limited to:

- IP address
- Geographic location
- Links clicked
- Pages and content viewed
- Browser type and operating system.

5.3 Indirect Data Collection

Some personal data may be collected indirectly through integration with enterprise systems including, but not limited to:

- First and last name
- Email address
- Department and role

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- Device identifiers

6 How We Use Personal Data

Your personal data is used for, but not limited to, the following purposes:

- Internal monitoring and performance analysis
- Security auditing and incident response
- Improving user experience and system functionality
- Ensuring compliance with internal policies and legal obligations

7 Who We Share Personal Data With

We may share your personal data with:

- Authorized employees and administrators
- Internal support services
- External service providers such as Microsoft and their respective third parties
- IT and cybersecurity vendors for system maintenance and protection

8 Other Disclosures

We may disclose personal data:

- If the law requires it
- If required for any legal proceedings
- To protect our legal rights or respond to legal claims
- To buyers or potential buyers in the event of a business sale, merger, or acquisition

If you follow hyperlinks from our Site to another Site, please note that we are not responsible for and do not have control over their privacy policies and practices.

9 Data Retention

Personal data is retained only as long as necessary to fulfill the purpose for which it was collected or as required by law. Once the purpose is achieved or retention length expires, data is securely deleted or anonymized.

10 How We Protect Your Personal Data

We implement a range of security measures to protect your data which includes, but is not limited to:

- Encryption of sensitive data in transit and at rest

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- Secure login mechanisms including multi-factor authentication
- Access controls and role-based permissions
- Monitoring tools to detect unauthorized access

11 Risk Acknowledgement

While we take reasonable precautions to safeguard your data, no system is completely immune to risk. Users are encouraged to follow best practices and report any suspicious activity.

12 Policy Updates

This policy may be updated periodically to reflect changes in our data practices or applicable regulations. Users will be notified of material changes through internal communication channels. Continued use of company resources following notification of updates constitutes acceptance of the revised policy.

13 Questions

Questions regarding this policy should be directed to the Chief Information Security Officer at helpdesk@ambient-enterprises.com. Employees may also submit requests to access, correct, or inquire about personal data collected under this policy by contacting the same address.

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